

BRAMERTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: clerk@bramertonparishcouncil.gov.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Duncan Butler

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 9th February 2026 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

The business to be transacted is as follows:

1. Chairs welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Parish Council meeting held 5th January 2026.

5. Matters arising from the minutes of the Parish Council meeting held 5th January 2026

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s)

8. Finance matters

- a) Expenditure for approval
- b) Replacement of noticeboard(s) – for further discussion/agreement
- c) Asset register – for review.

9. CityFibre – Works undertaken on The Common

Update to include site meeting on 21st January 2026.

10. Planning

- a) Applications received to date for consideration
 - i. BA/2025/0403/HOUSEH, 1 Mill Hill Cottages, Mill Hill
- b) Decision notices received to date.

11. Administrative matters

- a) Governance documents
 - i. Moorings Agreement and renewal covering letter – for agreement

- ii. IT policy – to be agreed
- iii. Internal Control policy – for review and re-adoption
- iv. Data protection information audit – for review and re-adoption
- v. General data protection regulation policy – for review

b) Allotment renewals, governance documents – for discussion.

12. Parish land and environmental matters

- a) Report of damaged grit bin
- b) Signage around parish - update
- c) Tree Warden report
- d) Footpath Warden report
 - i. Wherryman's Way Bramerton Planning Application withdrawal – to be noted.
 - ii. General update
- e) Update on ponds
- f) Recreation ground
- g) Allotments – to include further discussions with regards to existing five bar gate
- h) Bramerton Common.

13. Speeding Advisory Group

Update.

14. Correspondence and consultations

- a) Parishioner correspondence, access to Bramerton Common.

15. Date of next meeting, Parish Council meeting, 16th March 2026, and items to be considered for agenda.

16. Chair's announcements.

Dated: 28th January 2026

Parish Clerk: Yvonne Wonnacott