

## **BRAMERTON PARISH COUNCIL**

**1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN**

**Tel: 01508 493134      Email: [clerk@bramertonparishcouncil.gov.uk](mailto:clerk@bramertonparishcouncil.gov.uk)**

**Clerk to the Council: Mrs Yvonne Wonnacott**

**Chair: Duncan Butler**

### **NOTICE OF MEETING AND SUMMONS TO ATTEND**

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 9<sup>th</sup> February 2026 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

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The business to be transacted is as follows:

#### **1. Chairs welcome (to include any apologies for absence for approval).**

#### **2. To receive declarations of interest**

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

#### **3. To approve a time limit for the meeting.**

#### **4. To agree minutes of the Parish Council meeting held 5<sup>th</sup> January 2026.**

#### **5. Matters arising from the minutes of the Parish Council meeting held 5<sup>th</sup> January 2026**

Not covered by specific items on the agenda.

#### **6. Adjournment for public participation**

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

#### **7. County/District Council report(s)**

#### **8. Finance matters**

- a) Expenditure for approval
- b) Replacement of noticeboard(s) – for further discussion/agreement
- c) Asset register – for review.

#### **9. CityFibre – Works undertaken on The Common**

Update to include site meeting on 21<sup>st</sup> January 2026.

#### **10. Planning**

- a) Applications received to date for consideration
  - i. BA/2025/0403/HOUSEH, 1 Mill Hill Cottages, Mill Hill
- b) Decision notices received to date.

#### **11. Administrative matters**

- a) Governance documents
  - i. Moorings Agreement and renewal covering letter – for agreement

- ii. IT policy – to be agreed
  - iii. Internal Control policy – for review and re-adoption
  - iv. Data protection information audit – for review and re-adoption
  - v. General data protection regulation policy – for review
- b) Allotment renewals, governance documents – for discussion.

## **12. Parish land and environmental matters**

- a) Report of damaged grit bin
- b) Signage around parish - update
- c) Tree Warden report
- d) Footpath Warden report
  - i. Wherryman's Way Bramerton Planning Application withdrawal – to be noted.
  - ii. General update
- e) Update on ponds
- f) Recreation ground
- g) Allotments – to include further discussions with regards to existing five bar gate
- h) Bramerton Common.

## **13. Speeding Advisory Group**

Update.

## **14. Correspondence and consultations**

- a) Parishioner correspondence, access to Bramerton Common.

## **15. Date of next meeting, Parish Council meeting, 16<sup>th</sup> March 2026, and items to be considered for agenda.**

## **16. Chair's announcements.**

*Dated: 28<sup>th</sup> January 2026*

*Parish Clerk: Yvonne Wonnacott*