

BRAMERTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: clerk@bramertonparishcouncil.gov.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Duncan Butler

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 15th June 2026 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

The business to be transacted is as follows:

1. Chairs welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Annual Parish Council meeting held 11th May 2026.

5. Matters arising from the minutes of the Annual Parish Council meeting held 11th May 2026

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s)

8. Bramerton and District Bowl Club

Update.

9. Finance matters

- a) Expenditure for approval
- b) Community Infrastructure Levy – balance update
- c) Proposal for purchase of litter bin, Bramerton Common – for approval

10. CityFibre – Works undertaken on The Common

- a) Permission to Work document – for approval signature

11. Planning

- a) Applications received to date for consideration
- b) Decision notices received to date.

12. Administrative matters

- a) Bramerton Allotment Association Management Agreement – to authorise the Chair and one other Councillor to sign, on behalf of the Parish Council, the agreement approved at the May Annual Parish Council Meeting, with the Clerk witnessing the signatures.
- b) Records Management – Village Hall and Parish Clerk Residence: Future Digitalisation of Records (for discussion)
- c) Governance documents
 - i. To note amendment to Financial regulations
 - ii. Emergency leaflet – for review

13. Parish land and environmental matters

- a) Replacement noticeboards
- b) Parish land – registered and unregistered land
- c) Signage around parish – update to include Wherryman's Way signage
- d) Tree Warden report
- e) Footpath Warden report
- f) Update on ponds
- g) Recreation ground – inspection and softwood play grade chip/bark
- h) Allotments
- i) Bramerton Common

14. Speed Awareness Machine (SAM) data

15. Correspondence and consultations

- a) Norfolk County Council, Bus Shelter Grant Scheme 2026/27
- b) Disposal of lithium-ion batteries
- c) Textile recycling unit
- d) Road closures - update

16. Date of next meeting, 20th July 2026, and items to be considered for agenda.

17. Chair's announcements.

Dated: 5th June 2026

Parish Clerk: Yvonne Wonnacott