

BRAMERTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: clerk@bramertonparishcouncil.gov.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Duncan Butler

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Bramerton Parish Council at 7.30pm on Monday 16th March 2026 at Bramerton village hall.

Parishioners are welcome to contact the Parish Clerk and/or members of the Parish Council prior to the meeting if they wish to raise an item at the meeting.

The business to be transacted is as follows:

1. Chairs welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Parish Council meeting held 9th February 2026.

5. Matters arising from the minutes of the Parish Council meeting held 9th February 2026

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s)

8. Finance matters

- a) Expenditure for approval
- b) SLCC (Society of Local Council Clerks) membership renewal – for approval
- c) Replacement of noticeboard(s) – for further discussion/agreement
- d) Asset register – for agreement.

9. CityFibre – Works undertaken on The Common

10. Planning

- a) Applications received to date for consideration
- b) Decision notices received to date.

11. Administrative matters

- a) Governance documents
- b) Review of internal controls - including measures to prevent and detect fraud and corruptions and review of effectiveness of controls. In line with requirement on AGAR Annual Governance Statement

- c) Allotments renewals, governance documents – for approval.

12. Parish land and environmental matters

- a) Signage around parish - update
- b) Tree Warden report
- c) Footpath Warden report
- d) Update on ponds
- e) Recreation ground – to include play area sign, email address no longer valid.
- f) Allotments – to include further discussions with regards to existing five bar gate
- g) Bramerton Common.

13. Speeding Advisory Group

Update.

14. Correspondence and consultations

- a) Big South Norfolk Litter Pick 2026
- b) Armed Forces Day, 27 June 2026
- c) Parishioner correspondence, verge damage.

15. Date of next meeting, Annual Parish Council meeting, 11th May 2026, and items to be considered for agenda.

16. Chair's announcements.

Dated: 6th March 2026

Parish Clerk: Yvonne Wonnacott